



## CAMPUS SANDING PROCEDURE FOR INCLEMENT WEATHER CONDITIONS (SNOW/ICE)

### I. PURPOSE

To establish a standard policy to provide safer walkways, steps, and address hazardous street locations when the campus is affected by inclement winter weather.

### II. ACTION ORGANIZATIONS

- Facilities Management - Grounds Maintenance Department
- Facilities Management - Building Maintenance and Operations Department
- Office of Research and Academics Safety - Risk & Insurance Administrator
- Office of Institutional Risk and safety programs
- University Police Department
- Parking and Transportation Services
- Dining Services
- Housing Operations

### III. GENERAL

The attached *Campus Sanding Map* will be a general identifier of the critical areas that will be treated with sand by the Grounds Maintenance Department.

All Grounds personnel will be available no later than 6:00 am for sanding. If inclement weather treatment is necessary, **by 5:00 am** the Police Department Chief or Assigned Officer will contact the following personnel to advise them of the campus status (open /cancellation of activities) and if there is snow/ice to be treated if the campus is open.

Contact	Position	Cell Phone
Dale Bufkin	Landscape Superintendent	(214) 206-6074
Jose Ortiz	Grounds Maintenance Supervisor	(469) 585-0872
James Jonson	Grounds Maintenance Supervisor	(214) 724 1638

The Grounds crew will sand according to the attached plan. The UTD Police will set out barricades as needed to block off hazardous areas larger than pedestrian walks. All stairways will be taped off by the Police Department. The Police Department will also carry 50 pounds of sand in their vehicles to assist in any trouble spots or areas that were not previously apparent as requiring treatment.

#### **IV. EARLY RELEASE**

Early closing of the University will require advance notice to the Facilities Management of Two Hours to prepare the pathways and roadways for safe travel out of the University.

#### **V. CANCELLATION OF ACTIVITIES ON CAMPUS**

When activities on Campus are canceled, the corresponding map will apply. Sanding operations will commence from 7:00 am to 5:00 pm. All other areas on campus will be accessed on an "At Your Own Risk" basis. The Police Department will be provided with materials and tools (sand and shovels) to address any emergency situations that arise. Increased priorities will be given to pathways that students will use from the Residence Hall to the Dining Hall and from the Apartments to the campus.

#### **VI. PROCEDURE**

##### **A. Method of Snow/Ice Clearing**

- For designated buildings entries, steps, and handicap ramps having a thin layer of ice, sand will be used.
- For bridges, inclines, and crosswalks having loose snow and ice, the ice and snow will be removed followed by spreading of a thin layer of sand over the area.

##### **B. Priority of Snow/Ice Clearance**

The following campus locations are to be cleared of snow/ice or treated.

**Note: Items 1 thru 7 will be addressed as FIRST priority, all items 8 and below will be addressed in order of severity/necessity.**

1. All critical entries to Facilities Management, Shops Building, Service Building Dock, Police and Grounds.
2. Administration Building from Lot "R".
3. Capella to Sirius walkway.
4. Andromeda pedestrian walks down Loop Road north side to Rufford.
5. Helix to Capella pedestrian walk.
6. Food Service docks treated for truck deliveries at Dining West.
7. Parking Structure 1 (PS1), Parking Structure 3 (PS3) and Parking Structure 4 (PS4) entrances, exits and traffic ramps.
8. North Bridge and sidewalks from Green Hall.
9. All required sidewalks around Green Hall, from the east side of A-1 handicap parking.
10. ADA parking west sidewalks to Administration Bldg.
11. Pedestrian crosswalk across Rufford Drive to Berkner.
12. Entire walk and incline north of Hoblitzelle Hall, southwest entrance to Berkner Hall, northwest entrance to Engineering Building.
13. ADA walkway from Lot "M" to south entry SOM.
14. East and West entry ramps to Hoblitzelle Hall.
15. North sidewalk entry to Activity Center from ADA parking.

16. All open major road intersections inside campus.
17. Walkway Lot "H" from Hoblitzelle Hall to the Phase 5 & 6 Apartments.
18. NSERL south entrance to ADA parking and back dock ramp.
19. ADA parking Lot "P" to south door of BSB.
20. Callier north side entry to ADA parking.
21. VCB from Big Fan to ADA parking and down to Bus drop.
22. VCB West entry to ADA parking west of dumpster.
23. Drive D from Rutford to Jonsson.
24. Walkway from Loop Road North in front of North Lab, North Office to Classroom Building ramp.
25. ADA parking to west door of ROC.
26. ADA parking to south door and entry drives of WSTC.
27. Lot "T" ADA parking to Rutford crosswalk to NSERL.
28. ATEC west entry doorway, south doorway to SOM.
29. Intersections along Loop Road, Lots A, B, C & D.
30. Pedestrian bridge from BSB to CRA up to south doors of CRA.
31. ADA ramp from Founders down to Theater.
32. SSAADA entrance to Franklyn Jenifer Drive.

### **C. Parking Structures**

UTD Parking and Transportation Services in conjunction with UTD Police Department will handle the Parking Structures. All complete or partial closings of entire structure, closing of ramps, and stairwell closures of all parking Structures will be handled by UTD Parking and Transportation. UTD Grounds/ Facilities will sand all traffic ramps in conjunction with the essential personnel sanding plan.

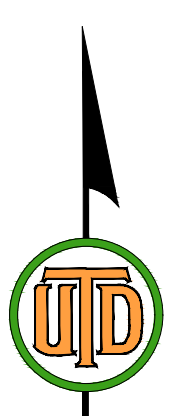
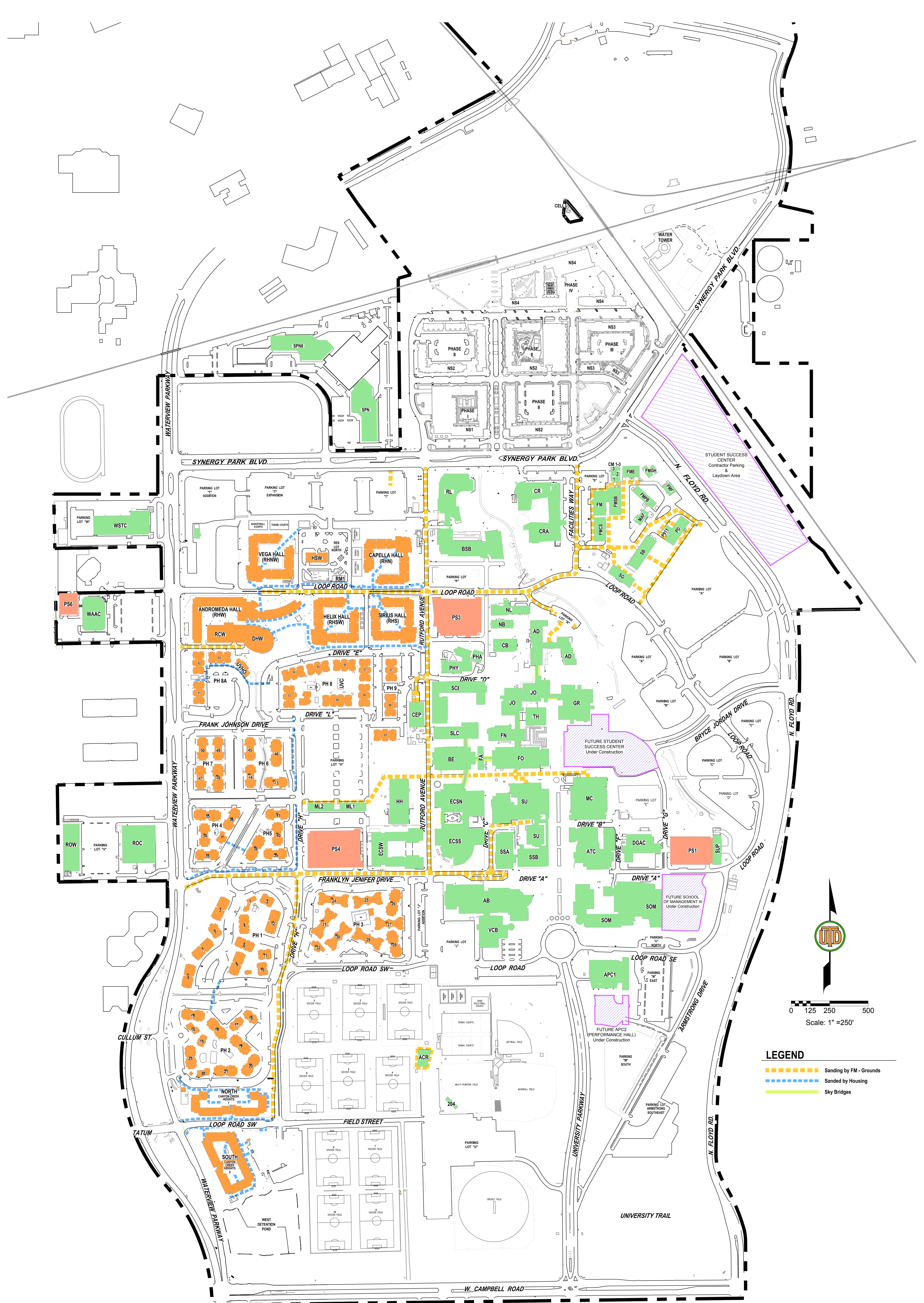
## **VII. EFFECTIVE DATE**

01/01/2026

## **VIII. DISTRIBUTION OF PROCEDURE**

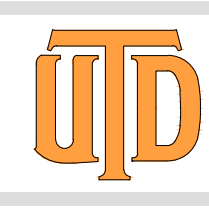
Maximum dissemination as possible to reach all students, faculty, and staff. All departments involved to receive this document:

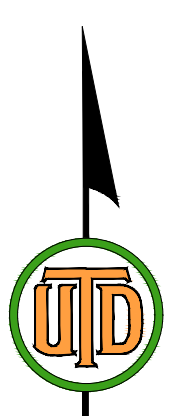
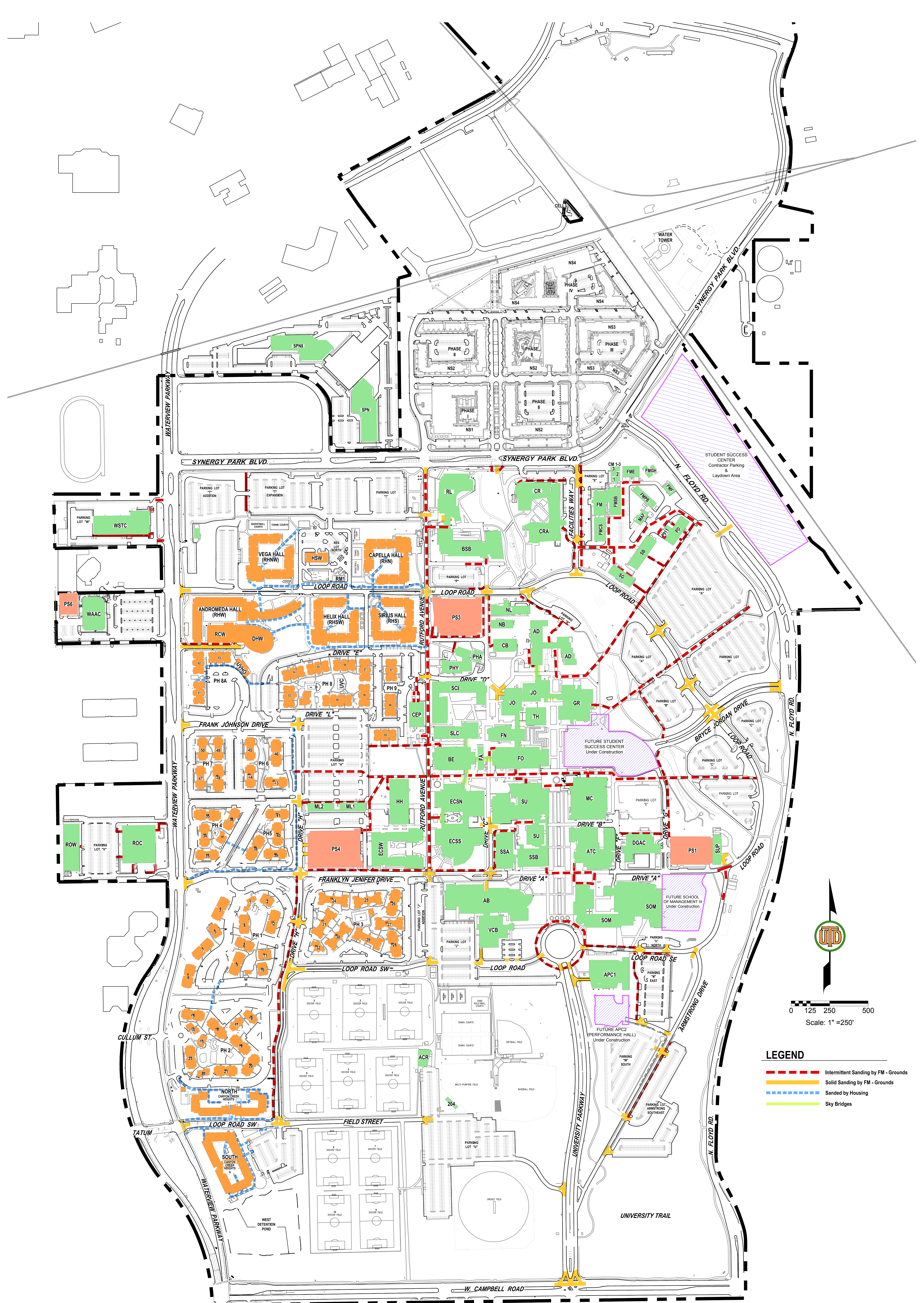
- Facilities Management
- Police Department
- Business Administration
- Auxiliary Services
- Office of Information Tech.
- Parking And Transportation Services
- Housing Operations
- McDermott Library
- Office of Institutional Risk and Safety
- Office of Research



0 125 250 500  
Scale: 1" = 250'

- LEGEND**
- Sanding by FM - Grounds
  - Sanding by Housing
  - Sky Bridges





0 125 250 500  
Scale: 1" = 250'

**LEGEND**

- - - Intermittent Sanding by FM - Grounds
- Solid Sanding by FM - Grounds
- - - Sanded by Housing
- Sky Bridges